

# NEW/ASSOCIATE MEMBER EDUCATION PROGRAM

Fall 2018

**Organization:** [Click here to enter text.](#)

## **New/Associate Member Educator:**

**Name:** [Click here to enter text.](#)

**Email:** [Click here to enter text.](#)

**Phone:** [Click here to enter text.](#)

## **New/Associate Member Educator Assistant:** (if applicable)

**Name:** [Click here to enter text.](#)

**Email:** [Click here to enter text.](#)

**Phone:** [Click here to enter text.](#)

# NEW/ASSOCIATE MEMBER PROGRAM GUIDELINES

These guidelines were established to ensure that new/associate member education activities enhance the academic progress of each Greek member and assists in his or her interpersonal development while providing the history and information necessary for viable membership in the Fraternity and Sorority Life Community.

- **Note that this document serves as official notice of the expectations and guidelines of the new member education process.** For complete information and expectations, please reference the *Fraternity & Sorority Life Manual of Operations* and the *Student Conduct Code*.
- **Each Chapter will uphold the tenets of West Virginia University's Anti-Hazing Contract, and educate all members on this policy at the onset of every new/associate member program.** Every member of the WVU Tech Community is responsible for upholding a zero-tolerance policy of hazing. For questions regarding hazing, please refer to the West Virginia University Student Conduct Code.
- **Each Chapter's new/associate member program, which is attached to this document, must be submitted and approved by the Office at the beginning of each semester.** A copy of this program must be provided to each new/associate member as well as to the chapter advisor of your organization. Any changes to the new/associate member program must be discussed with and approved by the Office of Student Programming and Organizations at least 72 hours in advance.
- **Each chapter's advisor must confirm that he or she has reviewed and approved the new member education program each semester.**
- **Each chapter's new/associate member program must be in accordance with their national organization's new member education policies.** Those policies or programs may be attached as additional information to support the programs.
- **All new/associate member educators are to meet with the Office of Student Programming and Organizations at least once throughout each semester.**
- **All new/associate member educators are to review the *Fraternity & Sorority Life Manual of Operations*.** It is an expectation that each member of a chapter (including new members) is given a copy of these documents for review and safekeeping.

**By signing below, I confirm that I have reviewed and approved the submitted new member education program and understand the aforementioned guidelines and instructions included within for each part of the New/Associate Member packet.**

Organization: [Click here to enter text.](#)

Chapter President Name: [Click here to enter text.](#)

Chapter Advisor Name: [Click here to enter text.](#)

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# NEW/ASSOCIATE MEMBER ACTIVITY FORM

Please fill out one form for EACH new member activity your chapter will hold – these individual forms MUST reflect the activities outlined in your calendar

**Fall 2018**

<b>Organization</b>	
<b>Name of Event</b>	
<b>Type of Event</b> <small>(ritual, social function, etc.)</small>	
<b>Date &amp; Time of Event</b>	
<b>Length of Event</b>	
<b>Exact Location</b>	
<b>Supervisor of Event &amp; Phone Number</b>	
<b>Purpose &amp; Values Learned from Event</b>	
<b>Activities of Event in Detail</b>	
<b>Participants</b> <small>(i.e new members, brothers, alumni, bigs/littles, etc.)</small>	

Approved by Office of Student Programming and Organizations: \_\_\_\_\_

# ANTI-HAZING AGREEMENT

CHAPTER: \_\_\_\_\_

As a new member of the fraternity and sorority community at West Virginia University Institute of Technology, I understand the following responsibilities and expectations:

- To understand and agree to abide, without exception, by the attached definition of hazing in the State of West Virginia and West Virginia University.
- To maintain satisfactory academic standing at West Virginia University Institute of Technology will participating in new member education and as a member of the fraternity and sorority community.
- To refrain from all questionable activities that may jeopardize, demean, or damage the image of the fraternity and sorority community.
- To make a constructive and meaningful contribution to the new member education program and the chapter to which I have joined.
- To report any and all activity that would meet the definition of hazing to the Office of Student Programming and Organizations at 304-929-1310.
- I understand that I cannot volunteer, agree to participate, or ignore any action by any member of the fraternity or sorority community that is considered as hazing by the State of West Virginia or West Virginia University.

**SIGN BELOW INDICATING YOUR UNDERSTANDING AND ACKNOWLEDGEMENT OF THE ABOVE STATEMENTS.**

	NAME (PRINT)	SIGN	DATE
1			
2			
3			
4			
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6			
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15			
16			



STATE OF WEST VIRGINIA  
WEST VIRGINIA CODE

CHAPTER 18. EDUCATION.

ARTICLE 16. ANTI-HAZING LAW.

**§18-16-1. Short title.**

This article shall be known and may be cited as the "Anti-hazing Law".

**§18-16-2. Definitions.**

(a) "Hazing" means to cause any action or situation which recklessly or intentionally endangers the mental or physical health or safety of another person or persons or causes another person or persons to destroy or remove public or private property for the purpose of initiation or admission into or affiliation with, or as a condition for continued membership in, any organization operating under the sanction of or recognized as an organization by an institution of higher education. The term includes, but is not limited to, any brutality of a physical nature, such as whipping, beating, branding, forced consumption of any food, liquor, drug or other substance, or any other forced physical activity which could adversely affect the physical health and safety of the individual or individuals, and includes any activity which would subject the individual or individuals to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual or individuals, or any willful destruction or removal of public or private property: *Provided*, That the implied or expressed consent or willingness of a person or persons to hazing **shall not be a defense** under this section.

(b) "Institution of higher education" or "institution" means any public or private institution as defined in section two, article one, chapter eighteen-b of this code.

**§18-16-3. Hazing prohibited.**

Any person or persons who causes hazing is guilty of a misdemeanor, and, upon conviction thereof, shall be fined not less than one hundred dollars nor more than one thousand dollars, or confined in a county or regional jail, not more than nine months, or both fined and imprisoned: *Provided*, That if the act would otherwise be deemed a felony as defined in this code, the person committing such act may be found guilty of such felony and be subject to penalties provided for such felony.

**The chapter officers representing the fraternity or sorority named below understand that they have the following obligation and responsibility:**

- To know, understand, and abide, without exception, by the attached definition of hazing in the State of West Virginia and West Virginia University.
- To monitor, supervise, and conduct a new member education program that has been approved by my inter/national fraternity or sorority and the Office of Student Programming and Organizations that is a positive, educationally sound, and supportive growth experience.
- To report any and all activity that would meet the definition of hazing to the Office of Student Programming and Organizations at 304-929-1310.

\_\_\_\_\_  
PRINT NAME OF NEW MEMBER EDUCATOR

\_\_\_\_\_  
PRINT NAME OF PRESIDENT

\_\_\_\_\_  
SIGNATURE OF NEW MEMBER EDUCATOR

\_\_\_\_\_  
SIGNATURE OF PRESIDENT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

# NEW/ASSOCIATE MEMBER ACTIVITY CALENDAR

## *Instructions*

The New/Associate Member Activity Calendar serves as a guide to both chapter members, new/associate members, and the Office of Fraternity & Sorority Life. This calendar must be shared with each new member. Please be as detailed as possible.

- **This document must be typed for clarity.**
- **Write in all new/associate member activities.** Each activity where there is a New/Associate Member Activity Form submitted must be accounted for on the calendar.
- **Duplicate reoccurring events on relevant dates.** If there are weekly meetings on Tuesdays of the new member class, please indicate so in an abbreviated fashion each Tuesday. For example: "NM Meeting, 6pm-7pm, BEAR - Gold Room."
- **You may include chapter/colony social events.** Though social events are never required for any member of an organization, they are recognized events if registered appropriately. (e.g. Formal, 8pm-11pm, Glade Springs Resort)
- **Pay attention to the programs and notifications indicated on the calendar.**
- **All new members must be initiated by Sunday, December 1, 2018.**
- **Remember that representatives from the Office of Student Programming and Organizations (including Council Officers) may attend any program listed in the New/Associate Member Calendar.** This excludes Ritual or any approved program by the national organization that is considered private to members.
- **If an activity is cancelled, or there is a date, time, or location change, please notify your Advisor, Candice Stadler, and Michael Sheldon via E-mail no less than 24 hours of the originally scheduled event.**

# NEW/ASSOCIATE MEMBER ACTIVITY CALENDAR

August 2018

**Su M T W R F Sa**

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15 First Day of Classes	16	17	18
19	20	21 Involvement Fair	22	23 Greek Council Meeting	24	25
26	27	28	29	30	31	

# NEW/ASSOCIATE MEMBER ACTIVITY CALENDAR

September 2018

**Su M T W R F Sa**

						1
2	3 Labor Day – WVU Tech Closed	4	5	6 Greek Council Meeting	7 Meet the Greeks	8
9	10 Recruitment Week	11 Recruitment Week	12 Recruitment Week	13 Recruitment Week	14 Recruitment Week	15
16	17	18	19	20 Greek Council Meeting	21	22
23	24	25	26	27	28	29
30						



# NEW/ASSOCIATE MEMBER ACTIVITY CALENDAR

October 2018

**Su M T W R F Sa**

	1 Campus Cup	2 Campus Cup	3 Campus Cup	4 Campus Cup	5 Campus Cup Homecoming	6 Homecoming
7	8	9	10	11 Greek Council Meeting	12 Fall Break – No Classes Last Day of Informal Recruitment	13
14	15	16	17	18	19 Last Day to Extend Bids	20
21	22	23	24	25 Greek Council Meeting	26	27
28	29	30	31			

# NEW/ASSOCIATE MEMBER ACTIVITY CALENDAR

November 2018

**Su M T W R F Sa**

				1	2	3
4	5	6 Election Day – No Classes	7	8 Greek Council Meeting	9	10
11	12	13	14	15	16	17
18	19 Fall Recess – No Classes	20 Fall Recess – No Classes	21 Fall Recess – No Classes	22 Fall Recess – No Classes  Thanksgiving – WVU Tech Closed	23 Fall Recess – No Classes  WVU Tech Closed	24
25	26	27	28	29 Greek Council Meeting	30	

# NEW/ASSOCIATE MEMBER ACTIVITY CALENDAR

December 2018

**Su M T W R F Sa**

						1 Last Day to Initiate New Members
2	3	4	5	6 Last Day of Classes	7 Prep Day	8
9	10 Finals Week	11 Finals Week	12 Finals Week	13 Finals Week	14 Finals Week	15
16	17	18	19	20	21	22
23	24 Christmas Eve  WVU Tech – Closed	25 Christmas Day  WVU Tech – Closed	26 Winter Holiday  WVU Tech – Closed	27	28	29
30	31 New Year's Eve  WVU Tech – Closed					

